



----- MEETING SUMMARY -----

*Public Health Auditorium
1601 East Hazelton Avenue
Stockton, CA 95205*

Thursday, November 13, 2003 – 7:00 a.m.

<<APPROVED>>

1. Commencement of Meeting
Roll Call: Commissioners Dei Rossi, Mitchell, Fujii and Chair Snider were present. Commissioner Gutierrez arrived at 7:10 am. Commissioner Adubofour was excused, Commissioners de Polo and Flenoy-Kelley were absent. A quorum was declared.
2. Swearing In of New Commissioner - Joe Chelli, Director of Human Services Agency, was sworn in as Commissioner. Commissioner Chelli was welcomed to the Commission.
3. Program Coordinator's Report
Highlights included:
 - Tom Bennett is joining the Commission staff as Program Assistant II and Vergie Perry is a temp worker in our fiscal department. Laura West is the new project manager for CS&O and will be working closely with staff and contractors.
 - Evening of Thanks was a huge success. Commissioners Fujii, Dei Rossi, Flenoy-Kelley and de Polo were thanked for attending.
 - The Great American Smoke-Out will be held on the 20th of November this year.
 - Local evaluation process is still being reviewed and refined and streamlined.
 - Scholarship program for a BA in early care and education is moving forward with Humphreys University and Stanislaus State.
 - Healthy Kids has over 300 kids enrolled already. The State Commission is planning to release some additional matching funds in January that we will qualify for. More information will be available at a later date.
 - Early Child Learning Project and School Readiness District Coordinator requests will be going out very soon.
4. Public Hearing on 2002-2003 Annual Report (Part 2)

Commission comments included clarification of the amount of funding that is unrestricted and that which is encumbered. It was noted that the audit format looks different than previous years because of the new County wide PeopleSoft system.

Public Comments - There were none.

Motion to Accept the 2002-2003 Annual Report (Part 2); Gutierrez/Mitchell; 6-0 motion carries.

5. Motion on Consent Calendar

- a. Approve Meeting Minutes of October 9th, 2003
- b. Approve Recommendations for VIVO Funding
- c. Approve Matching Funds for School Readiness Program
- d. Approve Round VIII Mini-Grant Applications
- e. Approve Recommendation For One-Day Retreat of Strategic Plan Discussion
- f. Delegate Program Coordinator with Budgetary Authority of \$10,000
- g. Approve Match Funds for Office of Criminal Justice Planning/Children Exposed to Domestic Violence Project
- h. Approve Contract with Family Resource and Referral Center for a Special Needs Coordinator
- i. Approve Contract with San Joaquin County Office of Education for the Centralized Eligibility List and Management System (CELMS)
- j. Approve Donation of Playground Equipment to Creative Child Care, Inc.

Discussion on item # 5c included clarification by the Program Coordinator that these funds will be an expansion on existing programs and specific information will be brought to the Commission once there is approval to work on a budget. This funding is for enhancing the seven School Readiness programs already being funded by First 5.

The Program Coordinator clarified that Item # 5i the CELMS, is to bring all the various child care wait lists in the county together as a coordinated effort.

Consent Calendar item 5f, Delegate Program Coordinator with Budgetary Authority of \$10,000, was pulled for discussion.

Motion to accept Consent Calendar items 5a, 5b, 5c, 5d, 5e, 5g, 5h, 5i, 5j with voting abstention from items 5i and 5j for Commissioner Dei Rossi. Mitchell/Dei Rossi; 6/0, motion carries.

Item 5f, Delegate Program Coordinator with Budgetary Authority of \$10,000, discussion included opposition based on the principal that the public process is important to satisfy the public trust. Even though budgetary authority would be easier, the Commissioners stated it is critical to bring items before the Commission as agenda items to be voted for the approval of any funding. It was stressed by the Commission that there is the highest confidence in the abilities of the Program Coordinator and the acting Chair person. It was stated by the Commission that this type of budgetary authority could cause inappropriate speculation from the public and could leave the Commission open to criticism. Emphasis was placed on the need for the Commissioners to keep their commitment to the Commission by attending the regularly scheduled public meetings so business can be conducted with a quorum and in a timely manner. It was also suggested by a Commissioner that the Planning Committee discuss this issue at their next Planning Committee meeting and see if they can come up with a better solution so

the needs of the Commission and the projects they fund are better met. The Program Coordinator thanked the Commissioners for their suggestions.

Motion to Deny Program Coordinator with Budgetary Authority of \$10,000.

Gutierrez/Snider; Roll call vote; Dei Rossi - no, Gutierrez - yes, Mitchell - yes, Snider - yes, Chelli - yes, Fujii - yes. 5/1 motion carries

6. Committee Reports

- a. School Readiness - Commissioner Dei Rossi commented on the different projects and that they are working on solutions to bring our contracted dates in line with the school year. The School Readiness funded projects are beginning to show positive results.

7. Discussion on Unintentional Injuries Report and Approve Funding for Coordinator of Unintentional Injuries

Discussion included clarification on whether an agency already performs these duties and though several agencies have bits and pieces of information, there is no one agency that coordinates it all. A Commissioner noted that Public Health would be a natural place to house the Coordinator and there is a potential to leverage match funds so additional populations could be served other than the 0 - 5 age group. Concern was expressed by the Commission that Prop. 10 moneys are "glue money" to fill service gaps, not to run programs.

Motion to Approve Funding for Coordinator of Unintentional Injuries; Mitchell/Dei Rossi, 6 -0 motion carries.

8. Presentation by Community Partnership for Families on Systems Change

Angelina Campos-Rosenthal - Director of Family Resource Centers Initiative thanked the Commission for its support and active involvement in the systems change issue. She stated the current services system is difficult for the public to access so system changes would mean that "families would have an easier way to integrate with us". She assured the Commission that there is progress being made and that the Commission will be kept current on the progress of the project.

9. Public Comments

Diana Stern of the Breast Feeding Coalition thanked the Commission for their sponsorship of the Breast Feeding Conference and shared that the conference was a huge success. The Commission questioned the need for lactating specialists as opposed to educating nurses and was informed that existing nurses do not have the time to give but they certainly could become certified specialists as well. There are hopes to put an educational program together to assist new mothers.

Sammy Nunez of Father Matters expressed his disappointment at not being recommended for funding during the Round 8 Mini-Grant process. It was explained to

him that Mini-Grant applicant technical assistance is available to him to help improve his proposals score and it was recommended that Mr. Nunez get together with the other agencies that are providing similar services to better identify community needs. It was also recommended that Father Matters take advantage of the reviewer comments and resubmit there Mini-Grant proposal for the next due date in January, 2004. Commissioner Gutierrez, Program Coordinator and Mr. Nunez will meet together and discuss the options available.

10. Commissioner Comments

There were none

11. Adjournment to **7:00 a.m., January 8, 2004 at Public Health Auditorium, 1601 E. Hazelton Ave., Stockton CA**